

***Board of Works***  
***September 7, 2021***

5:30 P.M. Regular Meeting

**I. Call to order**

Mayor Wright called to order the regular meeting of the Princeton Board of Works at 5:30 p.m. on September 7<sup>th</sup> at Princeton City Hall

**II. Roll call**

Clerk Treasurer Brines conducted a roll call. The following persons were present: Mayor Wright, Sheri Greene, Bruce McIntosh and Jim McDonald. Others in attendance were Bill Tuley, Jan Ballard, Steve McNeece, Gary Dawson, Jason Brucks, Brent Denbo, Clint Smith, Shane Matthews, Janelle Wood, Jim Maglis and Brad Bingham.

**III. Approval of minutes from last meeting**

Bruce McIntosh made the motion to approve the minutes as prepared. Sheri Greene 2<sup>nd</sup> the motion, all ayes, motion carried.

**IV. Old Business**

- a) None

**V. New business**

- a) An agreement with New Focus HR was presented to the Board for consideration. The agreement would allow for making a current, combined employee handbook with all departments and additional yearly updates as needed. Sheri Greene made the motion to approve the agreement with New Focus. Bruce McIntosh 2<sup>nd</sup> the motion, all ayes, motion carried.
- b) An Engagement Letter with Barnes & Thornburg for Tax Abatement was also presented to the Board for consideration. Bruce McIntosh made the motion to approve the agreement with Barnes & Thornburg. Sheri Greene 2<sup>nd</sup> the motion, all ayes, motion carried.

**VI. Public Comment**

None

## **VII. Other Business**

Sheri Greene stated that she has spoken with Sewer Superintendent and would like the Board to consider an agreement with Straeffer Pump for (weekly) preventative maintenance inspections of the 10 lift stations. She would like this to be on the agenda for the next meeting.

Bruce McIntosh stated that the resurfacing in Northbrook Hills went great and all departments involved did a great job.

Sheri Greene wanted to commend the Street and Police departments for a great job at the Labor Day Celebration over the past weekend.

## **VIII. Adjournment**

Sheri Greene made the motion to adjourn the meeting. Bruce McIntosh 2nd the motion, all ayes, motion carried. Mayor Wright adjourned the meeting at 5:50 p.m.



Sheri Greene, Board of Works



Bruce McIntosh, Board of Works

ATTEST:



Mindy Brines, Clerk Treasurer